

**FIRST 5 COLUSA
CHILDREN AND FAMILIES COMMISSION**

Minutes of Public Meeting

Tuesday, March 3, 2009

The meeting of the First 5 Colusa Children and Families Commission was called to order at 3:33 p.m. at the First 5 Conference Room, 320 5th Street, Suite A, Colusa, California. Commissioners Nancy Parriott, Barbara Hankins, Ginger Harlow and Dolores Gomez were present constituting a quorum to begin the meeting led by Commissioner Dolores Gomez, Chair.

Absent: Kim Vann

Staff in attendance: Jennifer Long, Executive Director, Denise Erickson, Administrative Assistant/Program Coordinator

Public in attendance: Betty Huson, Williams Family Action Center

Items discussed in accordance with the publicly posted agenda were as follows:

2. Approval of Minutes: January 13, 2009 Meeting Minutes

Minutes were reviewed. Commissioner Parriott moved to approve the minutes as presented; motion seconded by Commissioner Hankins. The motion passed unanimously by voice vote (3/0).

Commissioner Harlow abstained.

3. Review of outstanding invoices and approval of payment for expenses

A total of 21 (twenty-one) claims were presented for payment for a total of \$144,561.27. Commissioner Parriott moved to approve and pay claims as presented; motion seconded by Commissioner Hankins. The motion passed unanimously by voice vote (4/0).

4. Public Comment and unscheduled matters

Ginger Harlow, LPC, informed the Commissioners that she has worked with the ImagiBus to distribute “Books in a Bag” throughout the county for use by childcare providers.

5. Oral Report from Library- ImagiBus

No one present for oral report.

6. Oral Report Williams Family Action Center (WFAC)

Ms. Huson provided the Commissioners with written information. Ms. Huson also informed the Commissioners that the WFAC is collaborating with Inalliance and Alta Regional to provide services and work experience.

7. Public Hearing for review of First 5 California FY 2007/08 Annual Report – 4:00 p.m.

Commissioner Gomez opened the public hearing at 4:00 p.m.

Barbara Hankins questioned the amount of Counties that did not comply with the audit guidelines. Ms. Long informed Ms. Hankins that it was mostly due to “formatting” issues;

Commissioner Gomez closed the public hearing at 4:03 p.m.

8. Approval of Contract for Fiscal Year 2008/09 Audit

Commissioner Hankins moved to approve the Contract for Fiscal Year 2008/09 Audit with Vaughn Johnson, CPA; motion seconded by Commissioner Harlow. The motion passed unanimously by voice vote (4/0).

9. Update School Readiness Activities

Ms. Erickson gave an oral update on the participating schools for this year’s Kinder Transition Programs. Ms. Erickson informed the Commissioners that Princeton will be participating for the first time, and Maxwell did not respond and will not be participating. Ms. Long informed the Commissioners that she left two messages for the new Principal of Maxwell Elementary prior to January 1, 2009, wanting to explain and inform him of the Kinder Transition Programs that First 5 Colusa offers. Ms. Long did not receive a return call.

10. Update on State Budget and Impact on Prop 10

Ms. Long provided the Commission with latest update on the State Budget and the Impact of Proposition 1D.

11. Executive Director Report

Ms. Long provided the Commission with a written report prior to the meeting.

12. Adjournment

The meeting was adjourned at 4:53 p.m.

The next scheduled meeting will be held on Tuesday April 14, 2009 3:30 p.m.-5:30 p.m. at the First 5 Colusa Conference Room.

Minutes prepared by Denise Erickson, Administrative Assistant / Program Coordinator

Attachment A: Financial Report and Balance Sheet

Attachment B: First 5 California FY 2007/08 Annual Report

Attachment C: Agreement for Professional Services for Fiscal Year 2008/09 Audit

Attachment D: Executive Director’s Report

Attachment E: WFAC Information handout

Attachment F: Prop 10 Briefings

Attachment G: Grantee 2nd Quarter Reports